

Four-week representative (time based) internet diary

Taxpayer's name

Tax file number

Year ended

Employer (if applicable)

Internet service

It is recommended that a representative time based internet usage diary adopt the following format.

Note that **all** use of the applicable internet service needs to be recorded and/or accounted for (i.e., all internet or data users, not just the taxpayer seeking to claim the relevant deduction).

Internet (time based) usage diary					
Date:	Time commenced	Time finished	Description	Work Use Time	Private Use Time
TOTAL Hours				(A)	(B)

Summary

Date time diary commenced

Date time diary finished

Total work hours usage = (A)

Total hours usage = (A + B)

Total work use percentage (%)
(work hours divided by total hours)

Signed (taxpayer)

Dated