

## Time usage diary

Date	Time commenced	Time finished	Total time	Business percentage	Private usage	Type of task undertaken
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....	.....

### Summary

Depreciating asset .....  
 Date time diary commenced .....  
 Date time diary finished .....  
 Total business hours usage .....  
 Total hours  
 (business and private) .....  
 Creditable (business) use percentage (%)  
 (business hours divided by total hours) .....