



## Documentation checklist

Taxpayer's name \_\_\_\_\_

Tax file number \_\_\_\_\_

Address of property \_\_\_\_\_

\_\_\_\_\_

You need to complete this checklist, the rental property cross-referencing schedule, and send us your receipts and other records.

Tick the box in Column 3 if you have sent us the record/s requested. Write N/A if the item is not applicable.

1. Document Checklist	2. Did you check this record when preparing your return? Answer "yes" if you did. If not, tell us why.	3.
Title deed or similar record		
Purchase/sale contracts		
Quotations/invoices etc for repairs		
Log book/diary records for car expenses		
Rates notices		
Travel diary records		
Tenancy agreements		
Bond retention amounts		
Rental income statements		
Receipts etc for items you claimed		
Rental agency agreements/statements		
Bank statements and cheque butts		
Loan applications/mortgage documents		
Building write-off documentation		
Valuations for building write-off		